

# **STATUTE Contact Lens Society of Ophthalmologists of Serbia**

Pursuant to Articles 6 and 10 of the Law on Association of Citizens into Social and Political organizations (Official gazette SFRY, vol. 42/90) the Founding Assembly of the Society of Contactologists of Serbia and Montenegro, has, on the meeting held on December 2nd 2004, passes the following

## **STATUTES OF THE SOCIETY OF CONTACTOLOGISTS OF SERBIA AND MONTENEGRO**

### **BASIC PROVISIONS**

#### *Article 1.*

The objectives of the Society of Contactologists of Serbia and Montenegro (hereinafter Society) comprise continuous activities aimed solely at qualified use of contact lenses in ophthalmologic practice.

Organization and implementation of permanent education of ophthalmologists in the field of use of contact lenses on the territory of Serbia and Montenegro, verification of contactological knowledge and issuance of Certificates, after registration with the competent body, i.e. after certification with the competent body.

Organization of professional meetings and seminars.

Establishing links and exchange of experience with similar international societies.

Collaboration with Ministry of Health, Medical Schools and inspection services in realization of the aforementioned objectives, particularly focusing legal regulation that ophthalmologists that prescribe contact lenses should be certified by this Society to pursue contactological practice.

### **NAME AND SEAT**

#### *Article 2.*

The association shall be active in the form of association of citizens under the name of "Society of Contactologists of Serbia and Montenegro"

The seat of the Society is in Belgrade, at CCS, Institute of Eye Diseases, Pasterova 2.

Society has the capacity of legal entity, own seal and may also adopt a logo, which will be decided by the Executive Board. The Society seal is circular, 3.5 cm diameter, and in the circle and parallel with it full name with the seat of Society are inscribed in both Cyrillic and Latin alphabets.

## **MEMBERSHIP**

### *Article 3.*

Forms of membership are:

1. Founding member
2. Member
3. Honorary member

### *Article 4.*

Society members shall be physicians specialized in ophthalmology, specially trained for the use of contact lenses in practice who meet the following requirements:

1. Graduated from Medical School,
2. Board Certificate in Ophthalmology (specialists),
3. Holders of Certificate referred to in Article 1, paragraph 2.

### *Article 5.*

Physicians who meet the requirements referred to in Article 4 shall sign the membership form.

### *Article 6.*

Honorary members shall be persons specially prominent in development of contactology who promote its development and actively promote its image.

The Assembly shall pronounce honorary members upon advice of the Executive Board.

### *Article 7.*

The procedure for certification, referred to in Article 1, shall be regulated by a special Rule Book adopted by the Assembly.

*Article 8.*

Membership in the Society shall be terminated by written statement on discontinuation of the membership and decision of the designated Society body due to failure to comply with the Statutes or other regulations.

Decision on termination of the membership may be appealed against to the Executive Board 15 days after receipt of the pertinent decision at the latest.

*Article 9.*

Society members have the right and duty to actively participate in Society operations.

All members shall share the same basic duty of contributing to realization of the Society objectives by their own work and actions.

Society members shall elect and may be elected into the Society bodies.

Members shall pay the membership fee regularly, the amount of which shall be decided by the Managing Board.

Each member shall be individually accountable to the Society bodies for his/her work, activities and undertaken obligations.

## **SOCIETY BODIES**

*Article 10.*

Society shall pursue the set objectives via elected bodies and institutional forms. The institutional forms shall be harmonized with each of the Society objectives. These are: round tables, seminars, discussion groups, symposia, commissions, boards and working groups for individual activities.

*Article 11.*

The Society bodies are:

1. Assembly,
2. Society President,
3. Executive Board,
4. Scientific Board,
5. Supervisory Board.

## **ASSEMBLY**

### *Article 12.*

The Assembly is the supreme Society body. It is composed of all members.

The Society President shall convene the Assembly.

The Assembly shall be convened once a year at least.

The Society President shall convene the Assembly meeting upon advice of the Executive Board or upon request of no less than one third of the Society membership. For valid operation and decision making of the Assembly, it is necessary that more than a half of the membership attend.

The Assembly shall decide by majority vote.

## **SOCIETY ASSEMBLY**

### *Article 13.*

The Society Assembly shall:

- Pass the Society Statutes,
- Decide on dissolution of the Society,
- Decide on election of the Society President,
- Elect members for the Executive, Supervisory and Scientific Boards,
- Adopt reports on operation of the bodies and institutional forms of Society operation,
- Decide on links and associations with other organizations and associations,
- Decide on other issues upon request of other Society members and bodies.

## **EXECUTIVE BOARD**

### *Article 14.*

The Executive Board shall be the executive body of the Assembly that cares for realization of Society objectives, compliance with the Statutes and legality of Society operations.

The Executive Board shall be composed of nine members. At the first meeting convened by the Society President the Executive Board Chairperson and his/her deputy shall be elected.

Operations of the Executive Board shall be led by the Chairperson.

For valid operation and decision making of the Board, it is necessary that more than a half of the membership, i.e. no less than four members attend.

*Article 15.*

The Executive Board shall designate and establish institutional forms of operation, enact necessary regulation, in addition to those enacted by the Assembly.

The Executive Board shall care for realization of Society objectives, establishes the organization, bodies for realization of program objectives, propose members for other bodies to be elected by the Assembly.

The Executive Board shall pass revenue and expense plans, and adopt the balance sheet.

**SUPERVISORY BOARD**

*Article 16.*

The Supervisory Board is the Assembly body composed of three members.

The Board shall always operate in full membership and decide with majority vote.

*Article 17.*

The Supervisory Board shall control material and financial operations of the Society and reports to the Assembly once a year at least.

The Supervisory Board shall have the right and duty to identify shortcomings in material and financial operations, raise procedures to establish responsibility of persons in charge of material and financial operations in the Society and with outsourced professionals.

The Supervisory Board shall report to the Assembly.

**SOCIETY PRESIDENT**

*Article 18.*

The Society President shall:

1. Represent the Society,
2. Coordinate Assembly operations,
3. Chair the Assembly meetings,
4. Care for realization of Society objectives and legality of its operation,

5. Convene Society Assembly and report to it about his/her work and operations of the Society,
6. Be accountable to the Assembly for his/her work,
7. Participate at the Executive Board meetings.

## **SCIENTIFIC BOARD**

### *Article 19.*

The Assembly shall, upon advice of the Executive Board, elect the Scientific Board.

The Scientific Board shall pursue issues relating to ophthalmologic and contactological practice and science and shall, accordingly, pursue the following tasks:

1. Adopt the Plan and curriculum for theoretical and practical training of ophthalmology specialists in the field of application of contact lenses,
2. Designate ophthalmologic institutions competent for that training pursuant to the Plan and curriculum,
3. Appoint members of the Examination Board for the examination and issuance of the Certificate,

The Board shall be composed of the Chairperson and three members, at least two of whom shall come from the ranks of ophthalmology lecturers.

### *Article 20.*

Members to all bodies shall be elected for a 2-year term, with the possibility of re-election.

## **REPRESENTATION**

### *Article 21.*

The Society shall be represented by the President or a person he/she empowers for representation.

## **FUNDING AND PROPERTY**

### *Article 22.*

The Society shall be funded from the membership fee, voluntary contributions of the Society members, sponsorship and donations as well as funds raised pursuant to the law.

The Society disposes with fundings in accordance with the Law.

### *Article 23.*

Administrative, legal and financial duties may be entrusted to a specialized organization properly licensed with which the President signs the Contract.

## **PUBLIC OPERATION**

### *Article 24.*

Operations of the Society are open to public.

The Society may issue communications about its operations and publicize them via mass media.

## **LINKS AND ASSOCIATIONS WITH OTHER ASSOCIATIONS**

### *Article 25.*

The Society may, upon decision of the Assembly, establish links or associate with other organizations and associations.

## **TRANSITIONAL AND FINAL PROVISIONS**

### *Article 26.*

The Society shall be dissolved by Assembly decision that also establishes the causes for such dissolution.

The dissolution decision shall be made by two thirds majority of the Assembly members present.

In case of dissolution of the Society, its property shall be distributed among membership proportionally to their respective investment and contribution to the increase of the Society property.

*Article 27.*

All issues not covered by these Statutes shall be covered by other special regulations that have to comply with the Statutes.

**AMENDMENTS TO THE STATUTES**

*Article 28.*

Any Society body and 1/3 of the Assembly members may initiate procedure to amend the Statutes.

Amendments to the Statutes shall be enacted by the Assembly, by 2/3 majority of the present membership, pursuant to Article 8, above.

*Article 29.*

These Statutes shall come into force as of the day of their placement on the Bulletin Board of the Society.

Belgrade, Dec. 2nd 2004

Chairperson of the Founding Assembly

Pursuant to Article 1 of the Statutes of the Society of Contactologists, at this Founding Assembly, the Assembly passes the following

**RULE BOOK  
ON ISSUING CERTIFICATE IN CONTACTOLOGY**

*Article 1.*

This Rule Book covers the issue of training of ophthalmologists and verification of their knowledge in the field of contactology.

*Article 2.*

Ophthalmology specialist shall be eligible for training in contactology.



*Article 3.*

Proper training in contactology shall be organized in reference services for contact lenses led by a mentor.

Reference services and mentors shall be appointed by the Executive Board upon recommendation of the Scientific Board.

*Article 4.*

Duration of practical training shall be defined by the plan and curriculum of such education.

*Article 5.*

Upon personal request, any ophthalmologist pursuing contactology for no less than three years may be granted access to the examination, even without the training referred to in Articles 3&4.

*Article 6.*

Upon theoretical and practical training the exam is taken, and Certificate issued licensing the candidate for contactology practice.

*Article 7.*

The examination shall be taken before the Examination Board composed of three members the composition of which shall be decided by the Scientific Board President in each individual case. The Examination Board members shall be selected from the Scientific Board members.

*Article 8.*

The certificates - licenses shall be issued for a five-year term, after which their validity shall be extended by endorsement of the Scientific Board President.

*Article 9.*

The certificate shall include full name of the holder, and shall be stamped with the Society seal and signed by all three members of the Examination Board. With this Certificate, the Society confirms that the candidate has been properly trained for contactology practice.

*Article 10.*

The cost of contactology training and examination shall be born by institutions or individuals, and the fee shall be set by the Examination Board decision and deposited to the Society account.

*Article 11.*

This Rule Book shall come into force 8 days after placing it on the Society Bulletin Board.

Chairperson of the Founding Assembly